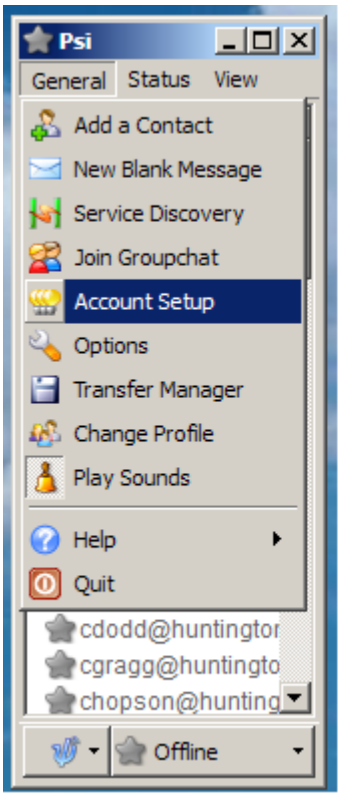
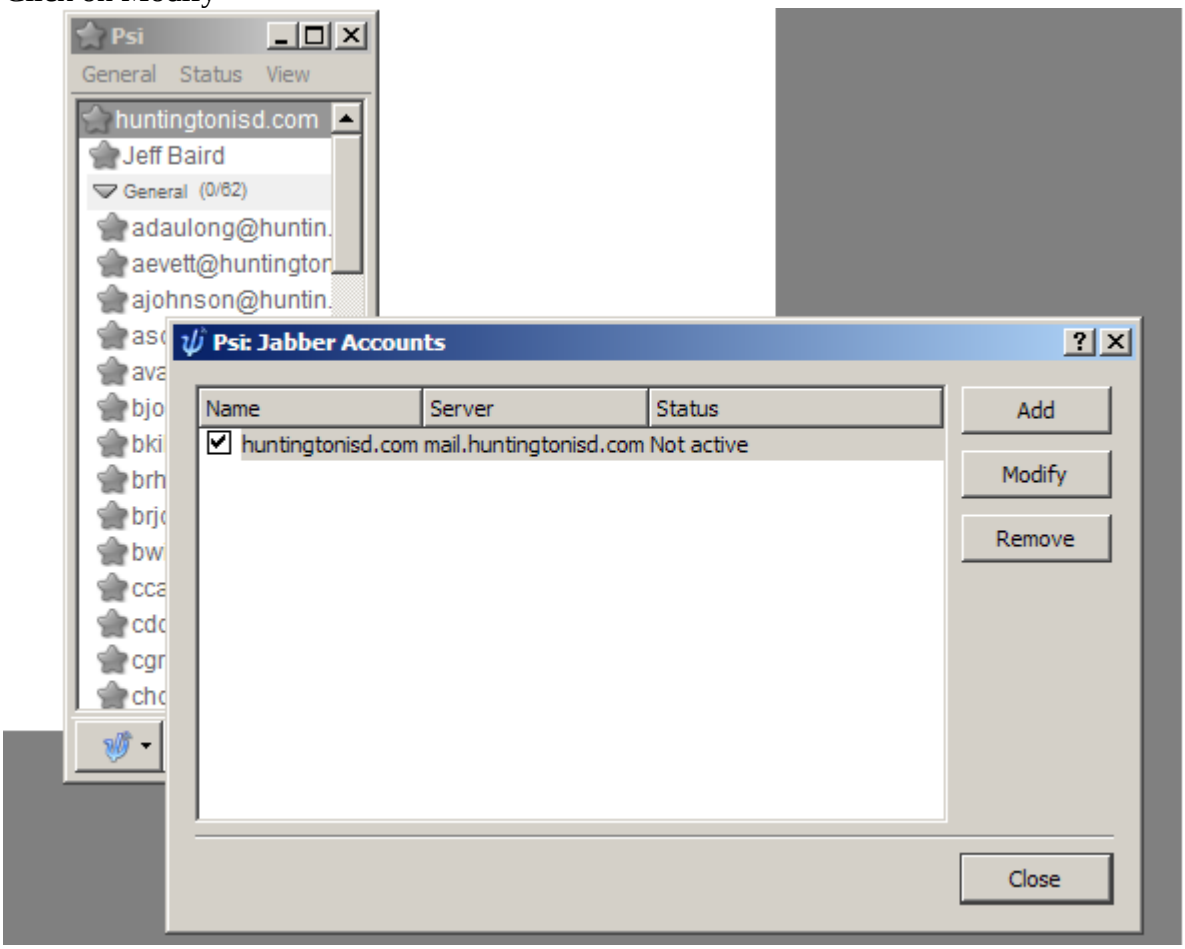
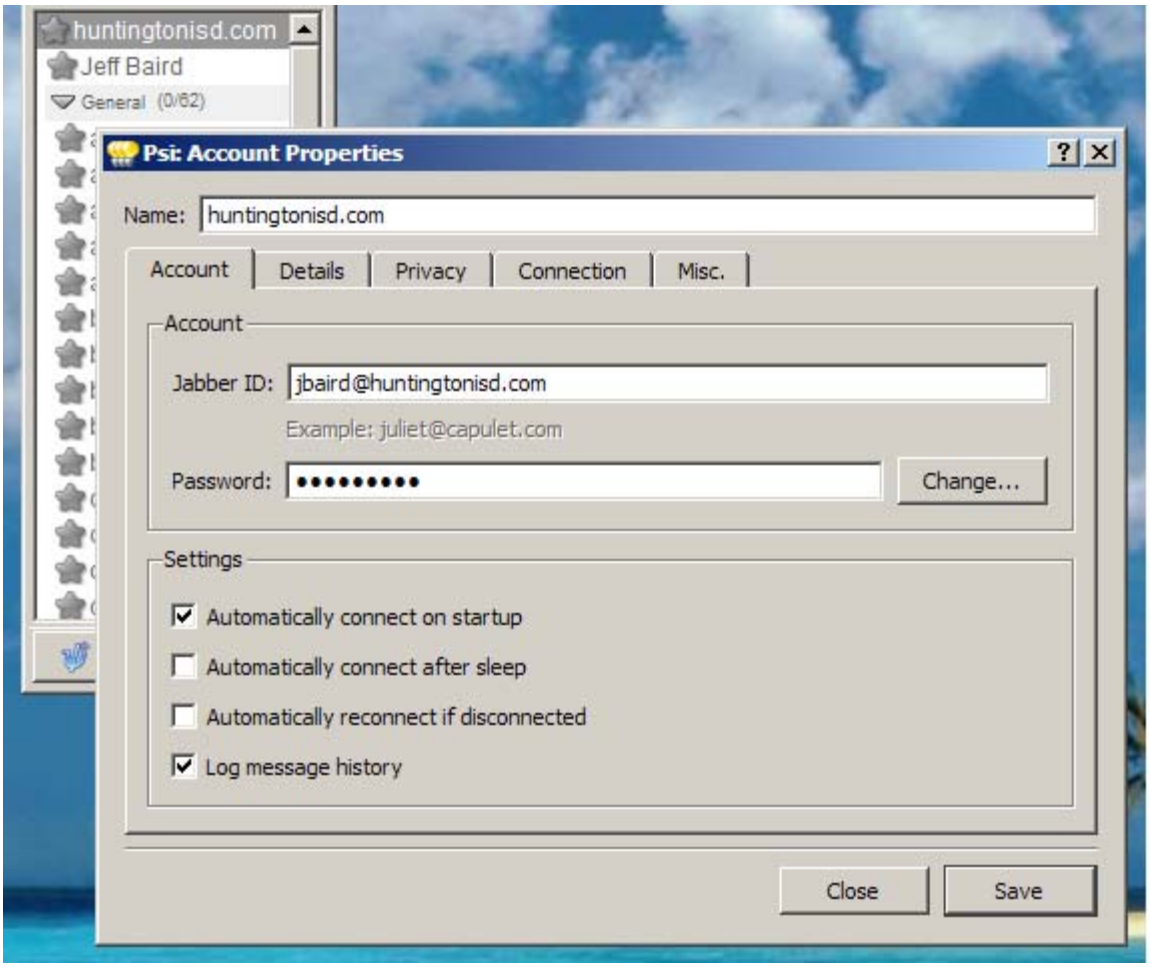
Click the General Button
Click on account setup

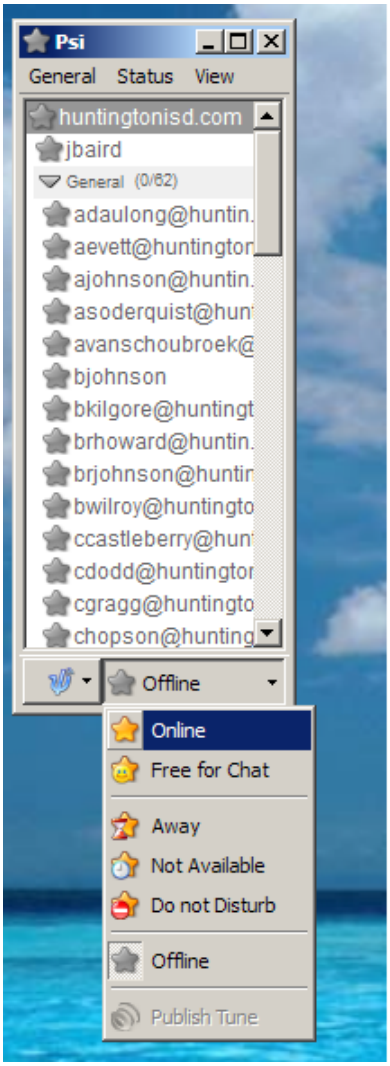


Click on Modify





Enter your new password in the password field
Click on save



Click on the offline Button
Click online